

## CONSOLIDATED IRRIGATION DISTRICT No. 19

### BOARD MINUTES

December 15, 2025

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Jeff Bass, Denis McLaughlin, Paul Schultz and Dan Evans were present as was the Manager, Shane Sheppard. Guests Jack Kestell of Kestell Co Realtors and Greg and Cammie Utecht attended. Employees Office Manager Donna Riggan and Office Assistant Katie Gants were also present.

The November 12, 2025, Board Meeting Minutes were reviewed and upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Jeff Bass, second by Denis McLaughlin and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

#### Public Comment:

Jack Kestell inquired about the District no longer serving outside district contracts, specifically the Pioneer Water System and mentioned that Pioneer was working with the Department of Health regarding a consolidated feasibility study grant. Jack left the meeting at 7:06 p.m.

At 7:07 pm the regular meeting of the Board of Directors was recessed, and the Board convened as a Board of Equalization. No customers had sent in written requests for equalization of their assessment on the assessment roll. The Board of Equalization hearing was closed at 7:15 pm and at the same time the Board of Directors reconvened the regular meeting.

This meeting was established and notice was posted that the December 15, 2025 Director Division #5 election-by-mail results would be canvassed. The Board proceeded to review the December 15, 2025 election results which totaled 123 mailed or hand delivered ballots. The ballot total was as follows: Greg Utecht eighty-five (85) votes, Dan Evans thirty-seven (37) votes. One write-in vote for Kieran Chojnowski.

The certified election results are as follows:

Greg Utecht – eighty-five (85) votes

Dan Evans – thirty-seven (37) votes

Greg Utecht was declared the winner of the election. The formal resolution and Oath of Office will be prepared for the January 14, 2025 Board meeting. The Manager noted that Dan Evans has served on the Board since 2009 and commended him for his dedication, time and service to the District over the years. Donna and Katie left the meeting at 8:00 p.m.

The 2026 Budget will be finalized and approved in January as discussed with capital improvements which includes \$1.5 million for the expansion of a watermain across I90 to help with the Greenacres pressure zone and 1 truck purchase w/ utility bed. The Manager also noted the authorized assessment rates and capitalization fees which will take effect in 2026.

The Manager reviewed current and proposed projects within the District.

- a) Telido Station I-90 crossing Intertie - In plan review.
- b) Gurdwara Sahib - In plan review.
- c) Mirabeau Townhomes - Water complete on Euclid with phase 1 to continue during winter. Manager noted a mainline break recently was repaired due to replacement of watermain on Euclid.
- d) Saltese Apartments - Watermain complete on 8<sup>th</sup> and Tschirley with further construction over the winter.
- e) Kopets SHP - Water fees paid/water installation complete.
- f) Spokane County Sewer extension - 2026 Grace and Mountain View Drive.

Manager reported on field activities:

- a) Service Installs – ¾” services 12, 2” services 1, mainline taps 3 and 29 service repair orders.
- b) Mainline valve maintenance.
- c) Source Meter Changeout – Sparling - propeller to McCrometer – Electro Magnetic 7 – 12” Meters and 4 – 14” Meters with 20 left to complete project. Manager mentioned that he is still waiting for response regarding a grant application for final change out of 20 meters remaining.
- d) The Manager went over recommendations of pump 2A replacement costs and documentation of the extent of work completed to date regarding replacement of casing, bearing retainers, shaft

couplings and pump. It was also noted that once the pump was pulled the well was brushed and bailed. Denis McLaughlin made a motion to video the well again after the well was brushed, seconded by Paul Schultz and a unanimous vote, regarding the videoing and replacement of pump along with components. The Manager noted he's been in contact with the Bonneville Power Administration for Energy Efficiency credits for replacement of 150 HP pump.

- e) Installation of new sample station for system 10220.

The Board retired to executive session at 9:05 p.m. to discuss the performance of salaried employees. Greg and Cammie left the meeting at 9:05 p.m. At 9:25 p.m. the Board reconvened the regular open session and, upon motion, second and unanimous vote, the Board directed that the following raises and benefits be given effective January 1, 2026:

District Manager – increase of \$550/month, \$2,596.07 insurance coverage for 2026 with holiday and sick pay to follow union contract.

Office Manager – increase of \$400/month, \$2,133.00 insurance coverage for 2026 with holiday and sick pay to follow union contract.

Office Assistant – increase to \$4,940/month for an annual salary of \$59,280, \$1,888.83 insurance coverage for 2026 with holiday and sick pay to follow union contract.

Director Paul Schultz mentioned the state of Idaho and water rights adjudication in North Idaho that was recently published in the Coeur d'Alene press. The Districts attorney Norm Semanko spoke on the topic at the recent Farm Bureau's Annual meeting. The Board directed the Manager to schedule Norm for a Board meeting to further discuss water law in regard to Idaho.

There being no further business, and upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the meeting was adjourned at 9:35 pm.

Vouchers submitted and approved for payment:

<b>Vouchers</b>	<b>Recipient</b>	<b>Description</b>	<b>Amount</b>
<b>2553</b>	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$373,601.85
		<b>TOTAL</b>	<b>\$373,601.85</b>

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President

Attest:

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Secretary