

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

September 10, 2025

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Paul Schultz, Jeff Bass, Denis McLaughlin and Dan Evans were present as was the Manager, Shane Sheppard. Jack Kestell with Kestell Company Realtors was present as well.

The August 13, 2025, Board Meeting Minutes were reviewed and upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Jeff Bass, second by Paul Schultz and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

Jack Kestell requested a Sunset Extension to an existing water agreement with Pioneer referring to an outside district contract that has expired and which the District no longer allows. The manager noted that an emergency intertie, if approved by Districts Board Members and Department of Health, would exist for emergency purposes only and will not be used for routine or seasonal water demands. Jack left the meeting at approximately 7:40 p.m.

Resolution 2025-10 Fire Hydrant Water Use Policy was reviewed, signed, attached to, and made part of these Minutes.

Resolution 2025-11 Water System Capitalization Fees was reviewed, signed, attached to, and made part of these Minutes.

The State Auditor has conducted an accountability and financial audit for the period of 2022-2024. An exit conference was completed on September 4th with Office Manager, Donna Riggan and District Manager, Shane Sheppard. The Washington State Audit did not identify any deficiencies regarding the District's internal controls on payroll gross wages, accounts payable general disbursements, self-insurance for unemployment compensation, financial conditions of distress, and open public meetings compliance in accordance with the Government Auditing Standards.

The Manager reviewed current and proposed projects within the District.

- a) AMI Metals – Water complete.
- b) Telido Station I-90 crossing Intertie – In plan review.
- c) Gurdwara Sahib – In plan review.
- d) Greenacres Ranch – Construction has started.
- e) Garland East – Water complete.
- f) Mirabeau Townhomes – Plans approved.
- g) Ridgeline Center – Plans approved.
- h) Harvard Road Widening – To start spring of 2026.
- i) Barker Road Widening – To start spring of 2026.

Manager reported on field activities:

- a) Service Installs – ¾" services 15, 1" services 3, 1 ½" services 1, 2" services 2, 2 Fire Hydrant install and repair 12 service repair orders.
- b) GIS Mapping – Greenacres 85% up to date and working on West Farms.
- c) Flushing water main dead ends/Cla-Vals with in the Districts system. – Checking chlorine residuals.

There being no further business, and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 9:05 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2539	HD FOWLER	INVENTORY	23,710.92
2540	VARELA & ASSOCIATES	GIS MAPPING	11,728.72
2541	CORRECT EQUIPMENT	CHLORINE & METERS	16,081.40
2542	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	152,786.12
		TOTAL	204,307.16

President

Attest:

Secretary