

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

February 12, 2025

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Paul Schultz and Denis McLaughlin were present as was Manager, Shane Sheppard. Board members Jeff Bass and Dan Evans were absent.

The January 9, 2024, Board Meeting Minutes were reviewed and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

A letter regarding a petition for annexation from Robert Mann and the Mann Family Trust for parcels 46364.9089 and 46364.9088 was received and reviewed. The property is inside of the future district boundary. Denis McLaughlin made a motion to accept the filing of petition, second by Paul Schultz and a unanimous vote, directing that a Resolution "Accepting the Filing of Petition and Setting a Hearing Date" be drafted and ready for signing at the next meeting.

Resolution 2025-5 Cross Connection Control was reviewed, signed, attached to, and made part of these Minutes.

The District's Board of Directors reviewed the existing Fire Hydrant Permit policy regarding fees compared to surrounding Districts. Discussion was had regarding contractors' use of the fill station compared to meter rental for other hydrants in the District and charges for usage compared to existing customers charges for water use. Discussion will continue in March to determine if existing fees are sufficiently reimbursing the District's direct cost for fire hydrant usage.

Outside District contracts are still in review with regard to creating a resolution to discontinue outside district contracts and only allowing annexation of land for future domestic water service. This matter was tabled and will be further discussed at next month's meeting.

The Manager reviewed current and proposed projects within the District.

- a) 0 N. Long (Alki and Long subdivision) – Plans approved.
- b) Broadway and Long subdivision – Plans approved.
- c) Regal Care – In plan review.
- d) Saltese Flats – In plan review.

Manager reported on field activities:

- a) Service Installs – ¾" services 9, 1" services 2, mainline taps 1 and 13 service repair orders.
- b) Mainline valve maintenance and fire vault Inspections – complete.
- c) Sign advertisement on District property – Spokane County prohibits billboard signs.
- d) Property Encroachment – Parcel T00000016725 - After further review it has been determined that a neighboring property owner has leased a part of the District's property to Empire Propane NW on a 3-year lease. The Manager will further review options with the Bureau of Reclamation and the District's Lawyer for the next steps.
- e) First Interstate Fees – Office Manager had a meeting with First Interstate regarding any fees and it was determined that the District's contract was originally set up with no fees and would be waived.
- f) Spokane Gun Club Remediation – The Manager reviewed with the Board the Remediation to date that has taken place and once he receives the final report it will be shared with the Board of Directors.
- g) Source Meter Changeout – 2 – 12" McCrometer meters to date have been installed.

There being no further business, and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 9:05 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2497	HEALTH CARE AUTHORITY	HEALTH INSURANCE	15,069.76
2498	CORRECT EQUIPMENT	INVENTORY	48,397.34
2499	DEPT OF HEALTH	2025 OPERATING PERMIT	13,270.65
2500	HD FOWLER	INVENTORY	53,840.43
2501	MCCROMETER	SOURCE METERS	10,447.81
2502	PAPE MACHINERY	BACKHOE MAINTENANCE	1,114.46
2503	POWER SOLUTIONS	GENERATOR MAINTENANCE	6,696.13
2504	SAJB WELLHEAD PROTECTION	2025 ANNUAL DUES	13,347.36
2505	TITAN TRUCK	2025 F350 LIGHTS AND SWITCHES	757.60
2506	VISION MUNICIPAL SOLUTIONS	SOFTWARE AND IT SUPPORT	352.29
2507	SECRREVO	REIMBURSE REVOLVING FUND	<u>128,968.55</u>
		TOTAL	\$292,262.38

President

Attest:

Secretary