

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

January 9, 2025

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans, Paul Schultz, Denis McLaughlin and Jeff Bass were present as was Manager, Shane Sheppard.

The December 16, 2024, Board Meeting Minutes were reviewed and upon a motion by Denis McLaughlin, second by Jeff Bass and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

The Board proceeded to reorganize. Denis McLaughlin motioned that Steve Schultz and Dan Evans continue serving as President and Vice President respectively, second by Paul Schultz and upon a unanimous vote, Steve Schultz was re-elected as President of the Board and Dan Evans was re-elected as Vice-President of the Board.

The Oaths of Office for Directors of Division 1 and 2 were approved for signatures. Paul and Steve Schultz will come into the District office during office hours for Donna Riggin, our Office Manager for notarization of Oaths of Office. A copy will be attached to and made a part of these Minutes.

Resolution 2025-1 Establishing Regular Monthly Meetings was reviewed, signed, attached to, and made part of these Minutes.

Resolution 2025-2 Director Compensation and Reimbursement for Travel Expenses was reviewed, signed, attached to, and made a part of these Minutes.

Resolution 2025-3 Assessment Rates Board of Equalization was reviewed, signed, attached to, and made a part of these Minutes. New Irrigation Summer Block Rates were noted.

Resolution 2025-4 Segregation of Assessments was reviewed, signed, attached to, and made part of these Minutes.

The Final 2025 Operations & Maintenance Budget was reviewed. The major expenses for 2025 will be the extension of a watermain to help service the Greenacres pressure zone from the newly installed Legacy Reservoir, a booster station at Barker Tank to enhance providing water to Sterling Hills, the installation of source meters and residential meters, and the replacement of a F150 truck to replace the existing one in the District's fleet.

Upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the Board approved the 2025 Budget as presented.

Outside District contracts Resolution 2001 – 8 was reviewed with the noted policy regarding interim Outside District Contracts and and timing when the District's boundaries abut these properties that they would need to agree to petition the District for annexation as a condition of continued water service. The Manager noted that a majority, if not all existing contracts, are indeed abutting or within the existing District boundaries and will need to start the annexation process. Additionally, a resolution regarding the need to disallow further such contracts in the future, with only the annexation process available, was discussed and will be further reviewed.

The Manager reviewed current and proposed projects within the District.

- a) 0 N. Long (Alki and Long subdivision) – Plans approved.
- b) Broadway and Long subdivision – In plan review.
- c) Telido Station/I 90 crossing – In plan review.

The Board retired to executive session at 8:20 p.m. to discuss the performance of salaried employees. At 8:35 p.m. the Board reconvened the regular open session and, upon a motion, second and unanimous vote, the Board directed that the following raises and benefits be given effective January 1, 2025:

District Manager – increase of \$650/month, \$2,328.94 insurance coverage for 2025 with Holiday and Sick pay to follow union contract.

Office Manager – increase of \$500/month, \$1,980.42 insurance coverage for 2025 with Holiday and Sick pay to follow union contract.

Office Assistant – increase of \$1.00/hour, \$1,076.01 insurance coverage 2025 with 10 paid holidays @ 6 hours and 18 hours of personal leave.

Manager reported on field activities:

- a) Service Installs – ¾” services 3, 1” services 1, 2” services 3, mainline taps 1 and 16 service repair orders.
- b) Mainline valve maintenance.
- c) Sign advertisement on District property – Under review.
- d) B & O Tax and Public Utility Tax – Reviewed.

The Board inquired about the Gun Club remediation project to the east of Wellsite 3 and are concerned about the depths of excavation and contaminated material being placed in the repository due to its proximity to ground water.

Paul Schultz mentioned that a neighboring property may be infringing upon the District’s property at Stateline.

Dan Evans had a question regarding First Interstate fees listed on the District’s monthly statement.

The Manager was concerned as well with the business brought up by the Directors and will address the matters at the next board meeting in February.

There being no further business, and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 9:00 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2490	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$15,093.32
2491	HD FOWLER	INVENTORY	\$36,007.65
2492	CORRECT EQUIPMENT	INVENTORY	\$2,735.35
2493	INLAND EMPIRE UTILITY COUNCIL	2025 DUES	\$3,048.00
2494	TITAN TRUCK & EQUIPMENT	LADDER AND RACK F350	\$29,181.88
2495	VISION MUNICIPAL SOLUTIONS	SOFTWARE AND IT SUPPORT	\$329.47
2496	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$126,810.07
TOTAL			\$213,205.74

President

Attest:

Secretary