

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

November 14, 2024

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans and Jeff Bass were present as was Manager, Shane Sheppard. Board members Denis McLaughlin attended the meeting remotely and Paul Schultz was absent.

The October 9, 2024, Board Meeting Minutes were reviewed and upon a motion by Dan Evans, second by Jeff Bass and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Jeff Bass, second by Dan Evans and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

The Manager noted that Paul Schultz and Steve Schultz were elected as Directors of Divisions 1 and 2 respectively. No election will be held as no other nomination petitions have been filed. Certifications of Election will be prepared for the December Board Meeting.

Liberty Lake Sewer and Water District requested a discussion of possibly going into a cooperation agreement with Consolidated Irrigation District regarding shutting water off to residents that don't pay their sewer bill where Liberty Lake services sewer and Consolidated services water in overlapping boundaries. After some discussion, the Board preferred that the District not enter into a cooperation agreement regarding water shut offs at this time and suggest that Liberty Lake investigate alternative sources such as assessments.

The Manager presented the insurance proposal for the coming year (12/1/24 – 12/1/25). All coverages were outlined and reviewed with an increase of approximately 17%. The Cyber Liability premium is still being looked at for possible alternative coverage.

The preliminary budget review for 2025 was briefly discussed regarding capital improvement which included extension of watermain to help service Greenacres pressure zone from the newly installed Legacy Reservoir, installation of source meters and the replacement of F150 pickup. The Manager also suggested a possible increase in existing base rates which will be further reviewed and finalized next month. Final acceptance of the 2025 budget will be completed in December.

The Districts surplus Items will be reviewed again in December for approval.

The Manager reviewed current and proposed projects within the District.

- a) ABC Warehouse – Fireline installed with domestic service to be installed once fees are paid.
- b) Sierra Trading Co. – Water fees paid, in construction.
- c) Spokane Mirabeau Transit Bus Stop – complete.
- d) 18414 E. Sprague (Sprague and Greenacres subdivision) – complete.
- e) 0 N. Long (Alki and Long subdivision) – In plan review.
- f) Broadway and Long subdivision – In plan review.

Manager reported on field activities:

- a) Service Installs – pre-taps 8, ¾" services 4, mainline taps 2, mainline repairs 1 and 16 service repair orders.
- b) Headquarter Maintenance – New heater unit replacements for shop complete and automated handicap accessible doors installed northside of office entrance.
- c) Mainline valve maintenance.
- d) Fall Meter Reading – Complete and billed.
- e) F350 Chassis – Service body being installed.
- f) Fire Hydrant Accident Report – Boone and Long.
- g) 2024 water abatement w/Bureau of Reclamation – In Review w/ \$14,222.68 for approval.

There being no further business, and upon a motion by Dan Evans, second by Jeff Bass and a unanimous vote, the meeting was adjourned at 9:05 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2475	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$14,991.06
2476	HD FOWLER	INVENTORY	\$9,967.80
2477	DORSH & KAHL	WELL SITE 11 REPAIR	\$1,152.03
2478	INTEGRATED POWER SERVICES	GRANITE BOOSTER REPAIR	\$3,043.76
2479	VISION MUNICIPAL SOLUTIONS	OUTSOURCING	\$545.03
2480	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$131,863.76
TOTAL			\$161,563.44

President

Attest:

Secretary