

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

December 16, 2024

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans, Paul Schultz and Jeff Bass were present as was Manager, Shane Sheppard. Board members Denis McLaughlin attended the meeting remotely.

The November 14, 2024, Board Meeting Minutes were reviewed and upon a motion by Jeff Bass, second by Paul Schultz and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Paul Schultz, second by Jeff Bass and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

At 7:12 pm the regular meeting of the Board of Directors was recessed, and the Board convened as a Board of Equalization. No customers were present, and no customers had sent in written requests for equalization of their assessment on the assessment roll. The Board of Equalization hearing was closed at 7:22 pm and at the same time the Board of Directors reconvened the regular meeting.

Resolutions 2024-16 and 2024-17 declaring Paul Schultz elected as Director of Division 1 and Steve Schultz elected as Director of Division 2 were acknowledged and made part of these Minutes. The Certifications will be signed by the Board of Directors one at a time in the Districts office.

Resolution 2024-18 Inclusion of Lands for Timothy and JoAnne Cook was reviewed, signed, attached and made part of these Minutes.

Resolution 2024-19 Inclusion of Lands for HECW Saltese LLC and Evangelical Lutheran Good Samaritan was reviewed, signed, attached and made part of these Minutes.

Resolution 2024-20 Inclusion of Lands for The City of Spokane Valley was reviewed, signed, attached and made part of these Minutes.

The Board continued reviewing the 2025 budget with respect to capital improvements which included an extension of a watermain to help service the Greenacres pressure zone from the newly installed Legacy Reservoir, a booster station at Barker Tank to enhance providing water to Sterling Hills, the installation of source meters, and the replacement of the F150 pickup. The Manager also suggested a possible increase in existing base rates which will be further reviewed and finalized before the 2026 assessments. Final authorization of the 2025 Budget will be approved in January's board meeting.

Two pieces of equipment (1976 Backhoe 410 and F450 w/crane) the District owns and no longer has a use for was discussed. A motion was made by Paul Schultz, second by Jeff Bass and a unanimous vote, that the declared items of surplus be sent to either J. Stout Auctions or Auction Northwest both local Auction warehouses for sale.

Outside District contracts were reviewed and it was agreed that further discussion was needed regarding the elimination of such contracts and annexing any existing contracts into the District's boundaries.

The Manager presented the amended District Bylaws, Rules and Regulations, which was last amended in February of 2020, due to resolutions that have been approved and signed. The signed Bylaws will be part of this month's Minutes.

The Manager reviewed current and proposed projects within the District.

- a) Sierra Trading Co. – Water complete but still in construction.
- b) O N. Long (Alki and Long subdivision) – In plan review.
- c) Broadway and Long subdivision – In plan review.
- d) Telido Station/I 90 crossing – In plan review.
- e) Spokane Valley Cross Country Complex – Railroad Crossing and Mainline Extension Review.

Manager reported on field activities:

- a) Service Installs – pre-tap 1, ¾” services 14, 1” services 3, mainline taps 2 and 26 service repair orders.
- b) Mainline valve maintenance.
- c) F350 Chassis – Complete with new utility bed.

Next month’s Board meeting scheduled for Wednesday January 8th will be moved to Thursday, January 9, 2026 and notification will be posted.

There being no further business, and upon a motion by Paul Schultz, second by Dan Evans and a unanimous vote, the meeting was adjourned at 8:30 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2481	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$14,991.06
2482	HD FOWLER	INVENTORY	\$1,559.71
2483	CORRECT EQUIPMENT	INVENTORY	\$79.06
2484	CITIES INSURANCE OF WA	INSURANCE	\$83,918.30
2485	STURM HEATING	HEATER IN SHOP	\$7,465.10
2486	VALLEY GLASS	ADA APPROVED DOOR IN OFFICE	\$8,058.60
2487	VARELA & ASSOCIATES	LEGACY TANK	\$213.90
2488	VISION MUNICIPAL SOLUTIONS	SOFTWARE AND IT SUPPORT	\$18,106.21
2489	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$159,760.38
TOTAL			\$294,152.32

President

Attest:

Secretary