

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

October 9, 2024

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Denis McLaughlin, Dan Evans, Jeff Bass and Paul Schultz were present as was Manager, Shane Sheppard.

The September 11, 2024, Board Meeting Minutes were reviewed and upon a motion by Jeff Bass, second by Paul Schultz and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

Director Position No. 1 (Paul Schultz) and Director Position No. 2 (Steve Schultz) are up for election. Steve Schultz has turned in his Declaration of Candidacy and Petition for Nomination for election with the required signatures. Paul Schultz has until the first Monday in November to turn in his Declaration of Candidacy and Petition for Nomination with signatures.

The District received notice regarding the 2024/2025 WaterSMART Small-Scale Water Efficiency Project that our application was removed from consideration because the application budget did not include the cost of installing materials. The Manager noted the District will reapply for periods 3 and 4 (January 14th and July 8th 2025) with the requested breakdowns of labor to install the meters as requested by the Bureau of Reclamation into 2 phases of work.

The preliminary budget review for 2025 was briefly discussed regarding Capital improvement purchases and expansion of watermain to help service Greenacres pressure zone from the newly installed Legacy Reservoir across I90. The Manager also suggested a possible increase of existing assessment rates of 3 percent. Further review of the 2025 budget will continue in November.

The Manager reviewed current and proposed projects within the District.

- a) ABC Warehouse – Water to be completed with fees still to be paid.
- b) Sierra Trading Co. – Water fees paid and service to be installed when requested.
- c) Spokane Mirabeau Transit Bus Stop – watermain installed w/irrigation service completed and service still to be completed for new building.
- d) 17621 E. Cowley (Cowley Subdivision) – In final plan review.
- e) 18414 E. Sprague (Sprague and Greenacres subdivision) – Construction to start w/fees paid.
- f) 0 N. Long (Alki and Long subdivision) – In plan review.

Manager reported on field activities:

- a) Service Installs – pre-taps 2, ¾" services 13, 1 1/2" service 1, 2" service 1, mainline taps 3, mainline repairs 6, fire hydrant repair 1 and 27 service repair orders.
- b) Headquarter Maintenance – New shop door installed, heater unit replacements for shop reviewed (Paul Schultz mentioned contacting Avista for any replacement incentives).
- c) Air valve maintenance and air valve insulation.
- d) Locks were replaced for all facilities.
- e) Fall Meter Reading – October 14th to start.
- f) North Side Temporary Chlorination – October 14th to November 15th
- g) F350 Chassis received - set for installation of service body on November 6th.

The Washington State Auditor's Office has offered to perform a critical infrastructure cybersecurity performance audit of the District's IT and SCADA systems with the Board having been notified and fully approving such audit. Any questions or considerations of the performance will be addressed after the audit has been completed sometime in November or December.

There being no further business, and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 8:45 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2465	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$13,111.86
2466	HD FOWLER	INVENTORY	\$13,274.95
2467	CORRECT EQUIPMENT	METERS	\$10,761.25
2468	CITIES INSURANCE	F350 COVERAGE	\$277.41
2469	NATIONAL BARRICADE	ARROW READER BOARD W/TRAILER	\$4,464.90
2470	POWER SOLUTIONS	PORTABLE GENERATOR MAINTENANCE	\$2,507.90
2471	VALLEY GLASS	SHOP DOOR AND WINDOWS	\$10,149.48
2472	VARELA & ASSOCIATES	LEGACY TANK	\$1,824.97
2473	VISION MUNICIPAL SOLUTIONS	OUTSOURCING	\$530.26
2474	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$136,181.78
TOTAL			\$193,084.76

President

Attest:

Secretary