

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

April 10, 2024

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans, Paul Schultz and Jeff Bass were present as was Manager, Shane Sheppard. Board member Denis McLaughlin was absent.

The March 13, 2024, Board Meeting Minutes were reviewed and upon a motion by Jeff Bass, second by Dan Evans and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Dan Evans, second by Jeff Bass and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

A customer called regarding a delinquent fee for Duplex 18712 E. 4th Avenue and asked if the District would consider waiving due to the fact the District sent invoices to the service address and not the owner's mailing address. The District's Bylaws state that it is the responsibility of a property owner to notify the District of any change of mailing address and that no late fees will be waived due to a non-updated mailing address. Dan Evans made a motion to follow the District's Bylaws not to waive the fee, Paul Schultz seconded the motion and it passed with a unanimous vote.

Resolution 2024-6 Approving Annexation Petition for The City of the Spokane Valley was reviewed, signed, attached to, and made a part of these Minutes.

Resolution 2024-7 Approving Annexation Petition for Good Samaritan Society was reviewed, signed, attached to, and made a part of these Minutes.

Resolution 2024-8 Approving Annexation Petition for Cedar and Sage LLC was reviewed, signed, attached to, and made a part of these Minutes.

A small-scale water efficiency grant from the Bureau of Reclamation regarding upgrading and changing out the District's 34 source meters was reviewed. The grant's due date is July 9th and awarded around December 2024 with a total award of up to \$100K and total project cost to be no more than \$225K with a 50% District match. The District would have up to 2 years to complete the project. Steve Schultz made a motion to apply for the grant, second by Dan Evans and a unanimous vote. The Manager will apply for the July Bureau of Reclamation efficiency grant for source meters and will budget for 2025 and 2026.

Inland Infrastructure LLC has requested its 12th pay request for the Legacy 2 Million Gallon Reservoir. Included in this payment application was the payment of construction water permits, rock excavation/Rip Rap for drainage ditches along sidewalk, rough and finish grading of site and placement/compaction of gravel surfacing. The Manager along with Varela Engineering both agree that the work has been completed for the requested application and approve of the pay request.

The Manager reviewed current and proposed projects within the District.

- a) Circle K – Water service tap completed with meter to still be installed.
- b) Tapa Business – Design approved.
- c) Kelsey Place – Design approved with construction to start soon.
- d) 6th Avenue Short Plat – Design approved.
- e) Cowley Long Plat – In review.
- f) Sterling Hills 7th Addition – In process of sampling and pressure check of newly installed watermain.
- g) Long Road (Tilton SHP) – Design approved.
- h) Centennial Lofts – In Review.
- i) 4th and Steen – In Review.
- j) Indiana Short Plat 18521 E. Indiana – Water stubs completed with services still to be paid.

Manager reported on field activities:

- a) Service Installs – ¾" services 22, meter exchange 4 and 22 repair orders. 3 low flow toilet rebates were received as well.
- b) Spring Meter Reading – April 15th.
- c) New John Deere 410 – Delivered.
- d) Lead Service Line Inventory – Approximately 332 surveys completed to date. Manager to finish Lead Service Line Inventory this year.

There being no further business, and upon a motion by Paul Schultz, second by Dan Evans and a unanimous vote, the meeting was adjourned at 8:45 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2410	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$14,129.26
2411	HD FOWLER	INVENTORY	\$15,348.63
2412	CORRECT EQUIPMENT	CHLORINATOR WS2	\$1,775.80
2413	DIRECT MAIL	NEWSLETTER MAILING	\$3,004.92
2414	INLAND INFRASTRUCTURE	PAY REQUEST No. 12	\$64,338.12
2415	LITHOGRAPH REPRODUCTIONS	NEWSLETTER PRINTING	\$3,537.05
2416	PAPE MACHINERY	JOHN DEER 410 BACKHOE	\$176,353.16
2417	SPOKANE COUNTY TREASURER	PROPERTY TAXES	\$11,864.33
2418	VISION MUNICIPAL SOLUTIONS	VISDOCS, BACKFLOW & OUTSOURCING	\$3,989.87
2419	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$115,099.46
TOTAL			\$409,440.60

President

Attest:

Secretary