

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

December 18, 2023

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans, Denis McLaughlin, Paul Schultz and Jeff Bass were present as was Manager, Shane Sheppard.

The November 9, 2023, Board Meeting Minutes were reviewed and upon a motion by Jeff Bass, second by Denis McLaughlin and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Paul Schultz, second by Jeff Bass and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment

At 7:10 pm the regular meeting of the Board of Directors was recessed, and the Board convened as a Board of Equalization. No customers were present, and no customers had sent in written requests for equalization of their assessment on the assessment roll. The Board of Equalization hearing was closed at 7:20 pm and at the same time the Board of Directors reconvened the regular meeting.

Resolutions 2023-8 and 2023-9 declaring Denis McLaughlin elected as Director of Division 3 and Jeff Bass elected as Director of Division 4 were acknowledged and made part of these Minutes. The Certifications will be signed by the Board of Directors one at a time in the Districts office.

A letter regarding a petition for annexation from Joseph Meade at parcel 56325.9164 was received and reviewed. The property is lying inside of the future district boundary. Denis McLaughlin made a motion to accept the filing of petition, second by Paul Schultz and a unanimous vote, directing that a Resolution "Accepting the Filing of Petition and Setting a Hearing Date" will be set for the next meeting.

The Manager presented the insurance proposal for the coming year (12/1/23 – 12/1/24). All coverages were outlined and reviewed. The Board noted the continuing rise of our umbrella insurance rates even though we have not had a claim in 8 years. The District may need to change its approach on neglecting to collect on small claims in the future.

The Manager noted that the major expenses for 2024 will be finalizing the Legacy Reservoir, the purchase of a F350 pickup truck to replace the existing 2012 F350, replacement of the 2007 410J backhoe, purchase of a 7' x 14' dump trailer, shop upgrades (garage doors, window changeouts, bathroom), installation of rack and flatbed for 2008 Chassis and meter updates. Final authorization of the 2024 Budget will be approved in January's board meeting.

Inland Infrastructure LLC has requested its 9th pay request for the Legacy 2 Million Gallon Reservoir. Included in this payment application is the removal of the tank scaffolding, installation of perimeter railing of tank roof, installation of electrical panel for vault/mixer/lights, epoxy sealed all interior joints/floor cracks, disinfecting of tank/begin filling and installed 240' of fencing along the west side of the site with gate. The Manager along with Varela Engineering both agree that the work has been completed for the requested application and approve of the pay request.

The Manager reviewed current and proposed projects within the District.

- a) Circle K – Construction to start.
- b) Sports Hub Expansion – Plans in review. Grading started.
- c) 19311 E. Appleway Storage and Coffee – In construction.
- d) River Crossing 2020 2nd Addition – Completed.
- e) Tapa Business – In design phase.

Manager reported on field activities:

- a) Service Installs – ¾" services 19 and 12 repair orders.
- b) T-Mobile Update – Wellsite 2 equipment has been removed; painting to take place in the spring. Equipment at Wellsite 8 is still to be removed from the tank, but all ground gear has been removed.
- c) F450 Chassis – Complete.
- d) Water Mechanic position open – Still interviewing candidates. The top 2 candidates are to be re-interviewed in January with the Water Mechanic position to be closed at the end of the year.

There being no further business, and upon a motion by Dan Evans, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 8:55 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2367	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$13,096.91
2368	HD FOWLER	INVENTORY	\$48,206.22
2369	VARELA & ASSOCATES	LEGACY TANK ENGINEERING	\$20,033.09
2370	VISION MUNICIPAL SOLUTIONS	SOFTWARE AND IT	\$3,118.56
2371	TITAN TRUCK EQUIPMENT	F450 EQUIPMENT	\$3,022.65
2372	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$150,881.82
TOTAL			\$238,359.25
2373	INLAND INFRASTRUCTURE	LEGACY TANK PAY REQUEST 9	\$127,880.63

President

Attest:

Secretary