

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

November 9, 2023

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans and Jeff Bass were present as was Manager, Shane Sheppard. Board members Denis McLaughlin and Paul Schultz were absent.

The October 11, 2023, Board Meeting Minutes were reviewed and upon a motion by Jeff Bass, second by Dan Evans and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Dan Evans, second by Jeff Bass and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

Tiffany and Jeremy Mayr at 2305 N. Eden Road sent in a request to waive their late fees on a replacement of a frozen meter due to financial difficulties. After some discussion Dan Evans made a motion to waive late fees for 2024 but if not paid in full by end of next year fees will be put on assessments, Jeff Bass seconded the motion and a unanimous vote, the late fees were waived.

The Manager noted that Jeff Bass and Denis McLaughlin were elected as Directors of Divisions 4 and 3 respectively. No election will be held as no other nomination petitions have been filed. Certifications of Election will be prepared for the December Board Meeting.

Resolution 2023-7 (Accepting Annexation Petition/ Setting Hearing Date) for Timothy and JoAnne Cook was reviewed and signed and made part of these minutes.

The District received an annexation request for parcel 56325.9164 located at the west end of Granite Lane and in the future service area. The Board will review the request again in December when all Directors are present.

The Manager noted that the insurance renewal pricing for the coming year (12/1/23 – 12/1/24) has not yet been received and that we have not had a claim in over 8 years. The District notified CIAW last year that the District will be looking into other options for insurance coverage for 2023-2024.

The Manager noted that the major expenses for 2024 will be finalizing the Legacy Reservoir, the purchase of a F350 pickup truck to replace the existing 2012 F350, replacement of the 2007 410J backhoe, purchase of a 7' x 14' dump trailer and meter updates. Final authorization of the 2024 Budget will be approved in December's board meeting.

The Spring newsletter will be sent out with highlighted changes regarding the increase of summer block rates for residential and commercial properties for the summer of 2024 per direction of the Board.

Corridor billed for the final portion of work that was completed on the District's portion of the Euclid East 12" watermain contract with the City of Spokane Valley. The Board approved the final \$171,681.02 payment which was included in the 2023 Budget for Capital Improvements.

Inland Infrastructure LLC has requested its 8th pay request for the Legacy 2 Million Gallon Reservoir. Included in this payment application is the installation of roof vent, ladder, roof hatch riser, exterior overflow pipe, storm drain culvert and the completion of exterior shotcrete layering. The Manager along with Varela Engineering both agree that the work has been completed for the requested application and approve of the pay request.

The Manager reviewed current and proposed projects within the District.

- a) Krueger Warehouse – Domestic water service still to be completed.
- b) Spokane Valley Fire Training Facility – Domestic water service still to be completed.
- c) Barker Logistics – Phase 2 still in review. Owner to obtain easement.
- d) Mirabeau Apartments and Townhouses – Apartments complete and townhouses in construction.
- e) Sports Hub Expansion – Plans in review. Grading started.
- f) 19311 E. Appleway Storage and Coffee – In Construction with 8" octave meters to be installed in each vault.
- g) River Crossing 2020 2nd Addition – Plans approved, and water installation started this week.

Manager reported on field activities:

- a) Service Installs – ¾” services 11, 1” services 3, 2” services 4, 1 mainline tap, 1 mainline repair and 46 repair orders.
- b) Fall Meter Read – Completed and Billed.
- c) F450 Chassis – Completed with a new crane real on order and packing cylinder on crane.
- d) Water Mechanic position open – Still interviewing candidates.

There being no further business, and upon a motion by Dan Evans, second by Jeff Bass and a unanimous vote, the meeting was adjourned at 8:45 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2360	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$12,052.59
2361	HD FOWLER	INVENTORY	\$22,186.39
2362	CITY OF SPOKANE VALLEY	BARKER EUCLID PROJECT	\$171,681.02
2363	CORRECT EQUIPMENT	CHLORINE TABLETS	\$15,840.00
2364	INLAND INFRASTRUCTURE	LEGACY TANK	\$342,497.99
2365	TITAN TRUCK EQUIPMENT	F450 - CRANE SWAP	\$41,060.63
2366	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$123,324.62
TOTAL			\$728,643.24

President

Attest:

Secretary