

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

September 13, 2023

The meeting was called to order at 7:00 p.m. by President Steve Schultz. Board members Dan Evans, Paul Schultz and Denis McLaughlin were present as was Manager, Shane Sheppard. Keith Speltz was also present. Board member Jeff Bass was absent.

The August 9, 2023, Board Meeting Minutes were reviewed and upon a motion by Paul Schultz, second by Dan Evans and a unanimous vote, the Minutes were approved as presented.

The current bills and financial reports were reviewed. Upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Public Comment:

No Public Comment.

The Board reviewed a letter from Timothy and JoAnne Cook petitioning for annexation of lands into the District. They will be required to deposit funds with the District to cover the legal and administrative costs for processing the annexation petition. Once funds have been received, the Manager will work with the property owners for completion of SEPA requirements and determine if any significant environmental impacts may exist.

The District has had no further communication from Spokane Valley Health & Rehabilitation of Cascadia (formerly Spokane Good Samaritan Society) regarding their annexation request.

The District's summer irrigation overage block rates for commercial accounts which is currently \$3.50/1,000 for the first 8,000 cubic feet and \$1.25/1,000 over 8,000 cubic feet was reviewed, and the Board determined that a two-tier block structure for existing commercial accounts and three-tier block structure for outside district commercial accounts that charges more for higher amounts of water use should be initiated to help with the District's Water Use Efficiency Goals. Therefore, the first block for existing commercial accounts will be billed at \$2.50/1,000 for overages up to and including 4,000 cubic feet over the allowance, the second block will be billed at \$3.50/1,000 from 4,001 cubic feet and greater. The Outside District accounts will be billed at \$2.50/1,000 for the first 4,000 cubic feet over the allowance, the second block will be billed at \$3.50/1,000 from 4,001 to 14,000 cubic feet and the third block will be billed at \$4.50/1,000 for any overage greater than 14,000 cubic feet. New rates will go in effect prior to the 2024 irrigation season giving time for the District to educate customers of the change through the 2023 Fall and 2024 Spring newsletters.

The Barker Road and Euclid Avenue 12" water main has been installed on Euclid Avenue in coordination with the City of Spokane Valley.

Inland Infrastructure LLC has requested its 6th pay request for the Legacy 2 Million Gallon Reservoir. Included in this payment application is the shoring for roof, pre-tensioning of wall, placing roof forms, roof steel reinforcements, and pouring of concrete roof. The Manager along with Varela Engineering both agree that the work has been completed for the requested application and approve of the pay request.

The Manager reviewed current and proposed projects within the District.

- a) Dutch Brothers Coffee – Water service and Fire Hydrant installed.
- b) Krueger Warehouse – Plans approved. Construction has started.
- c) Spokane Valley Fire Training Facility – Water stubbed to site service and fire service still to be installed.
- d) Barker Logistics – Phase 2 still in review.
- e) Mirabeau Apartments and Townhouses – In construction with apartments started and townhouses next.
- f) Hislop Attorney Offices – Plans approved.
- g) Sports Hub Expansion – Plans in review.

Manager reported on field activities:

- a) Service Installs – ¾” services 11 and repair orders 19.
- b) Air Valve Mtn – Valve repairs and insulation.
- c) F450 Chassis - Existing utility bed reinstall.
- d) Water Mechanic position open – Employee Cameron Bowman has resigned, and the Board reviewed his 25% sick leave and 100% vacation payout per the union agreement.

Director Dan Evans mentioned some hydrants on Ante Road and Indiana off of Harvard road may be missing hydrant locks. Director Denis McLaughlin mentioned that a fire hydrant at Karen and Darin has a tree growing next to it which may need removal. He also asked if the District still intends on installing the ADA approved door on the north side of the office. The Manager will assess the fire hydrants and the Board has approved the installation of the ADA door.

There being no further business, and upon a motion by Paul Schultz, second by Denis McLaughlin and a unanimous vote, the meeting was adjourned at 8:35 pm.

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2346	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$14,141.23
2347	HD FOWLER	INVENTORY	\$34,332.67
2348	CORRECT EQUIPMENT	MECHANICAL SEAL	\$220.64
2349	DIRECT MAIL	2ND BACKFLOW LETTER MAILING	\$386.61
2350	INLAND INFRASTRUCTURE	LEGACY TANK PAY REQUEST No. 6	\$908,189.93
2351	VARELA & ASSOCIATES	LEGACY TANK ENGINEERING	\$7,036.30
2352	VISION MUNICIPAL SOLUTIONS	SECURITY CAMERAS/OUTSOURCING	\$3,356.88
2353	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$128,968.73
TOTAL			\$1,096,632.99

President

Attest:

Secretary