

CONSOLIDATED IRRIGATION DISTRICT No. 19

BOARD MINUTES

December 20, 2021

The meeting was called to order at 7:00 p.m. by Vice President Dan Evans. Board members Jeff Bass, Paul Schultz, and Denis McLaughlin were present as was Manager, Shane Sheppard. Board Member Steve Schultz called in remotely for the meeting. Due to Governors Proclamation 20-28, phone number 844-621-3956 code 801125308 was provided for anyone that wanted to remotely access the meeting.

The November 18, 2021, Board Meeting Minutes were reviewed and upon a motion by Denis McLaughlin, second by Jeff Bass and a unanimous vote, the Minutes were approved as presented.

At 7:02 pm the regular meeting of the Board of Directors was recessed, and the Board convened as a Board of Equalization. No customers were present, and no customers had sent in written requests for equalization of their assessment on the assessment roll. The Board of Equalization hearing was closed at 7:07 pm and at the same time the Board of Directors reconvened the regular meeting.

The current bills and financial reports were reviewed. Upon a motion by Paul Schultz, second by Jeff Bass and a unanimous vote, the financial reports were accepted, and the bills were approved for payment.

Resolutions 2021-8 and 2021-9 declaring Paul Schultz elected as Director of Division 1 and Steve Schultz elected as Director of Division 2 were signed and made part of these Minutes.

Further discussion on adding insurance coverage to the District's water storage tanks was held. In 2013 coverage was quoted for the eleven (11) overhead steel tanks at \$7,479 per year. The other four (4) ground storage tanks were quoted at \$5,440 per year. The Manager noted that this year CIAW quoted us \$56,188 for the same coverage. The Board directed the Manager to further evaluate other policies, other similar Districts' coverages and changing the deductible.

The 2022 Operations & Maintenance Budget was reviewed. The Manager noted the big capital improvements slated for next year will be the purchase of a truck and crane to replace the existing 2008 F450 (\$110,000), 12" watermain replacement in conjunction with the City of Spokane Valley's road improvements on Euclid Avenue (\$60,000), Legacy Ridge 2-million-gallon reservoir mainline extension/pad prep/land acquisition (\$500,000), replacement of more radio read meters (\$70,000), and purchasing another emergency generator for Well Site 5 (\$150,000). Current COLA (Cost of Living Adjustment) projections look to be considerably higher than the active union contract maximum of 4%. The budget will not be completed until the year-end financials are finalized.

T-Mobile update on equipment removal has been pushed back to the fall of 2022 with Well Site 11 (Stateline) and Well Site 2 (headquarters) being 2 sites that are more likely to be pushed back into 2023 due to zoning and leasing delays. T-Mobile has kept in touch with the District on a weekly basis regarding any changes and hopes to improve on the schedule. All updates have been forwarded to the Bureau of Reclamation.

The Legacy Ridge West Subdivision/Reservoir for the site pad and land acquisition was discussed. The Manager noted that DR Horton has been working with the District regarding original preliminary cost estimates and should be finalized in March of 2022.

Consolidated Irrigation District's Water Use Efficiency Plan was reviewed from both the supply and demand sides of the water system. Different efficiency goals for the District were discussed including from the supply side with continuing our leak rebate program with the Bureau, source meter testing, meter replacement and measurement of water consumption through authorized and unauthorized use from hydrants. When addressing the demand side, discussion was had on education, facility efficiency improvements, notifying and helping with leaks on customer side of the meter, rebate programs (moisture sensors, high-efficiency sprinkler heads, hose bib timers and toilet replacement) and a incline block consumption rate schedule.

In order for the District to ensure a reliable, sustainable, resilient water supply while our economy and population grow, new policies will be needed. To significantly address current and future water consumption, implementing water wise policies will effectively protect and sustain our water supply for years to come. The Board will reconvene at the next meeting with the measures discussed and schedule a public notice to determine which measures will best support our customers and District goals.

The Manager reviewed current and proposed projects within the District.

- a) River Landing – Plans Approved.
- b) RPM Carwash – Plans Approved
- c) Cottages on the Green – Plans in Review
- d) Rivendell Springs – Plans in Review
- e) Sams Ranch – Plans in Review

Manager reported on field activities:

- a) Service Installs – ¾” services 8, 1” services 2, 214-meter exchanges and 22 repair orders.
- b) Washington Open Government Training online – Steve Schultz and Denis McLaughlin have completed.

The Manager reported on followed-up with the Bureau regarding annexing the outside district customers into the District. It was determined that grouping these customers by range and township would be the cleanest and the Manager will write a letter of intent including the names of legal owners and description of land to be annexed.

There being no further business, and upon a motion by Denis McLaughlin, second by Paul Schultz and a unanimous vote, the meeting was adjourned at 9:35 pm

Vouchers submitted and approved for payment:

Vouchers	Recipient	Description	Amount
2172	HEALTH CARE AUTHORITY	HEALTH INSURANCE	\$12,940.09
2173	HD FOWLER	INVENTORY	\$20,010.94
2174	AMERICAN LEAK	DISTRICT LEAK SURVEY	\$4,650.00
2175	AUTOCRAFT	F450 MAINTENANCE	\$6,662.00
2176	CITIES INSURANCE	ANNUAL INSURANCE RENEWAL	\$55,015.41
2177	DIAMOND ASPHALT	HARMONY RD ML BREAK	\$2,058.48
2178	PRESTIGE WORLDWIDE	BARKER/BOULDER ALT VALVE	\$1,905.75
2179	SPARLING INSTRUMENTS	SOURCE METERS	\$1,955.00
2180	VISION MS	OUTSOURCING	\$707.94
2181	WHEAT & ASSOCIATES	AGENCY FEE	\$3,950.00
2182	SECRETARY REVOLVING FUND	REIMBURSE REVOLVING FUND	\$149,476.07
TOTAL			\$259,331.68

President

Attest:

Secretary